

## Making a Food Service Payment Online

Online deposits can be made using credit card or checking account. To make a payment to your child(ren)'s food service account, follow the steps below!

1. Log onto your Infinite Campus parent portal.

(Go to [www.campbellcountyschools.org](http://www.campbellcountyschools.org) . Click the Parents/Students tab at the top and then choose *Infinite Campus Student/Parent Portal*)

2. Once logged into the portal, click on the *Food Service* tab on the left navigation panel. Click *Pay*.

ACCOUNT NAME	ACCOUNT #	BALANCE
[REDACTED]	[REDACTED]	\$0.95
[REDACTED]	[REDACTED]	\$0.00

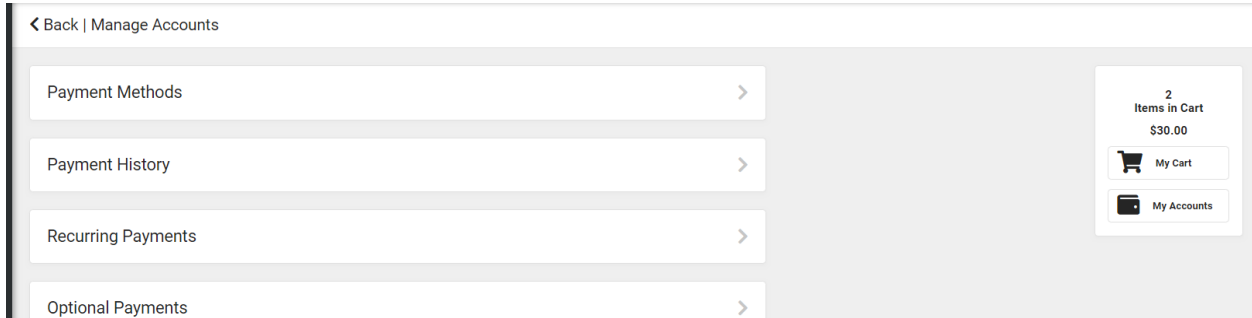
Pay

3. Add the amount you want to add to each child's account and click *Add to Cart*.

ACCOUNT NAME	ACCOUNT #	BALANCE	AMOUNT
[REDACTED]	[REDACTED]	\$0.95	\$5.00
[REDACTED]	[REDACTED]	\$0.00	\$25.00

Add to Cart Cancel

4. On the right, go to *My Accounts* to confirm or add payment methods you have on file. Click on *Payment Methods*.



5. Click *New* to add a new payment method and fill in the following information:

Payment Method:

VISA DISCOVER echeck

Checking, Savings, or Card \*

Checking  
 Savings  
 Credit Card/Debit Card

Nickname

Checking Account Number \*

Routing Number \*

First Name \* Last Name \*

Address \*

City \*

State \* Zip Code \*

Default Payment Method

Use as default

Save Cancel


6. Go back to *My Cart* to check out. Submit payment once information is verified.

Subtotal:

Service Fee:

Total:

Payment Method \*

 Personal

Email Address for Receipt

If online payments are not convenient for you, you are always welcome to send cash or check with your child to deposit at the school cafeteria or you can mail a check to:

Campbell County Board of Education, Central Office  
101 Orchard Lane  
Alexandria, KY 41001  
ATTN: Food Service