

LOCAL DISTRICT CLASSIFICATION PLAN

CLASS TITLE: LEAD CUSTODIAN SERVICE WORKER

BASIC FUNCTION:

Plan, implement, oversee and participate in the activities of an assigned repair shop; train and provide work direction to assigned employees.

REPRESENTATIVE DUTIES:

- Plan, implement, oversee and participate in the activities of an assigned repair shop; provide repair and preventive maintenance for custodial equipment.
- Schedule and oversee the mobile repair operation for on-site repairs of custodial equipment.
- Plan and implement cleaning of bus compound buildings.
- Assure safe and proper operating condition of scaffolds and hydraulic lifts utilized in maintaining lighting in gymnasiums, cafeterias and stairwells.
- Train and provide work direction to assigned employees; assign and review the work of others.
- Plans and implement appropriate response to emergency situations.
- Provide and operate snow blowers for snow removal and boiler cleaning equipment as needed.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Effective operations of an assigned repair shop.
- Cleaning equipment, tools, materials and supplies used in custodial work.
- Repair methods and techniques.
- Operation of custodial services equipment.
- Principles of training and providing work direction.
- Safety regulations.

ABILITY TO:

- Plan, implement and oversee the operations of an assigned repair shop.
- Perform custodial and repair duties as assigned.
- Operation of a snow blower, boiler cleaning equipment, hydraulic lifts and other custodial services equipment.
- Perform repairs and preventive maintenance on custodial services equipment.
- Train and provide work direction to others.
- Assign and review the work of others.
- Communicate effectively both orally and in writing.
- Work cooperatively with others.
- Work independently with little direction.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: high school diploma, G.E.D. Certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law and two years experience in custodial operations.

LICENSES AND OTHER REQUIREMENTS:

Valid Kentucky driver's license.