

Campbell County Schools

Preschool Program Handbook – COVID19 UPDATE

<http://www.campbellcountyschools.org/>



The mission of the Campbell County Preschool is to engage children and families in high quality social and educational activities in order to introduce children to a caring and nurturing learning environment to promote success in school and in later life.

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Main Office – 101 Orchard Lane, Alexandria KY, 41001 / Phone – 859-635-2173

Transportation – 859-635-2161

PRESCHOOL INFORMATION

All Classrooms will be in session either Monday/Tuesday or Thursday/Friday.

Each two-day session will be limited to 10 students either morning or afternoon to ensure social distancing. There is no virtual option unless schools are closed.

Cline Elementary

5586 E. Alexandria Pike, Cold Spring, KY 41076
859-781-4544
Principal – Connie Ryle

Campbell Ridge Elementary

2500 Grandview Road, Alexandria, KY 41001
859-448-4780
Principal – Tony Mazzei

Crossroads Elementary

475 Crossroads Blvd, Cold Spring, KY 41076
859-441-9174
Principal – Kim Visse

Reiley Elementary

10631 Alexandria Pike, Alexandria, KY 41001
859-635-2118
Principal – Susan Rath

PRESCHOOL PROGRAM GENERAL INFORMATION

CURRICULUM

Campbell County Schools' preschool program uses the High Scope Curriculum which is research based and emphasizes learning through doing.

ATTENDANCE/MEALS

1. Preschool students attend two days per week (Monday/Tuesday or Thursday/Friday) for a half day. Teachers will contact families if attendance is irregular or if the child has been absent for (4) consecutive program days. Currently there is no virtual option for attendance.
2. Participation in morning or afternoon preschool is determined by transportation boundaries as well as sibling participation in other schools as to keep families together. This placement is unrelated to IEP or car rider status. Questions about boundaries should be directed to the transportation department - 859-635-2161.
3. Morning students will be served breakfast, and afternoon students will be served lunch. Check with your teacher for prices and availability.

TRANSPORTATION

Transportation for preschool students is two-way (home to school/school to home).

HOME VISITS

At this time, home visits may be limited due to COVID 19 issues. These visits may be conducted virtually if necessary.

CALENDAR

The start and end date for preschool is listed on the district calendar and posted on our website. For 2020-2021 the start date is September 21, 2020. The end date is June 4, 2021. Classes will be cancelled in the event of inclement weather. Parents will be notified via the all-call system as well as local weather and radio stations.

NOTE: Due to recent events, preschool will begin with virtual services on Sept. 21 and continue until schools are open. Once schools are open the Hybrid-only schedule will commence.

PRESCHOOL STUDENTS WITH DISABILITIES

1. Students with disabilities may attend the preschool program at ages three and four.
2. Preschool children eligible for special education must have an Individual Education Plan (IEP) instead of a 504 plan to receive State-Funded Preschool program services.
3. Students with disabilities may be transported to the program by the school district.

STUDENTS AT-RISK

1. Children eligible for the State-Funded Preschool program include three- and four-year-old children identified with disabilities and four-year-old children who are at-risk, as defined by federal poverty levels up to 160%. Each preschool teacher has been sent this form.
2. Students meeting the **financial** requirements for services at four years old (by August 1 of the current school year) may attend the preschool program. Once eligible, these students may finish out the school year regardless of change in eligibility. Each preschool teacher has been sent this form.
3. At-risk students may be transported to the program by the school district.

“UNIVERSAL” FOURS

Students who are four by August 1 of the current school year, but do not meet the requirements for disability or at-risk may attend preschool at no cost on a **SPACE AVAILABLE** basis only. These students may be transported to the program by the school district.

PRESCHOOL STUDENTS ATTENDING A PRIVATE SCHOOL

Preschool students who are placed by their parents in a private school do not qualify for service plans. If a student meets eligibility criteria for speech services, that student must be enrolled in the public school by their parent in order to receive services under an IEP. Services shall be offered within the school day.

PLACEMENT

Students who are 5 by August 1 may not attend preschool. These students will attend kindergarten if enrolled in a public school.

Assignment to AM or PM preschool is not related to IEP or car rider status. It is assigned based on transportation boundaries. For students transitioning to kindergarten, participation in full or half day kindergarten is not related to IEP status.

There is no open enrollment in Campbell County Schools; all students attend their home school.

Some **K-12** students with special needs may be assigned to attend a school other than their home school because of the need to receive services in one of our specialized units:

- Structured Unit Class: Reiley, Crossroads, CCMS, CCHS
- Functional Unit Class: GLE, CRES, CCMS, CCHS
- Behavioral Unit Class: CCMS, CCHS

Assignment to one of these units is an ARC decision under the supervision of the special education director in collaboration with the building principals. Parents must submit the School Attendance Area Waiver to the Central Office to request consideration for siblings.

FIRST STEPS

1. Students transitioning from First Steps must have an eligibility decision completed before their third birthday. If they have a summer birthday, the decision **MUST** be made before the end of the current school year. The IEP will be implemented upon their third birthday as they begin to attend preschool. These timelines may be affected during the period of COVID19.
2. If the evaluation data is in question, students may be tested for eligibility purposes. Generally speaking, a screening is not required. Participation in RTI is also not required.
3. The preschool teacher is responsible for contacting the parent and mailing an invitation to any meeting.
4. The preschool teacher will invite the First Steps Coordinator to the eligibility meeting.

SCREENING

1. During the period when COVID19 is a health/safety issue, screening will be conducted via virtual interview with parents. Preschool teachers will conduct these interviews.
2. Students who qualify for RTI services based on screening data will participate in activities as specified by our certified staff.
3. RTI students will attend class two days per week for approximately 6 weeks, after which time, an evaluation may be conducted to determine final eligibility.

ADMISSION / ENROLLMENT

The following forms must be on file in the office where your child attends preschool:

1. Certified copy of birth certificate
2. Copy of Social Security card(OPTIONAL)
3. Preschool enrollment form
4. Proof of residency
5. Physical examination form
6. Immunization form
7. Kentucky eye exam form
8. Lunch form/Income statement
9. Emergency contact

HEALTH

To maintain a healthy school environment, the school requires that children who are sick stay at home. Children should be symptom free for 24 hours before returning to school. If children become sick at school, parents will be notified immediately. If you have questions, each school has a school nurse on campus. During COVID19, make sure to follow all procedures as your principal communicates them.

OUTDOOR PLAY

Gross motor skills are an important part of the physical development of children. The outdoor playground is utilized year-round, so you should dress your child appropriately for the weather condition. For specific guidelines, please contact your child's teacher.

BRINGING ARTICLES FROM HOME

1. Please put your child's name on any item brought to school. During COVID19 bringing items from home will be restricted.
2. Always consult with your child's teacher before sending any treats or special items to school.
3. Book Bags/Backpacks – your child's bag needs to be large enough to hold notices that are 8.5"X11". Please make sure to check your child's bag daily.
4. Extra clothes – please send a change of clothes that can be kept at school. This should include underwear, socks, shirt, and pants/shorts.
5. Toys and candy – please do not send any toys or candy to school.

PARENT PARTICIPATION

Parents are a child's first and most important teacher. There are many ways you can participate in the preschool program. The best way you can develop an understanding of the program is to be an active participant in your child's education. We have an open-door policy in all our preschool classrooms. Parents are always welcome. Make sure to check in with the office to sign in and get a visitor's pass. We encourage your involvement at every opportunity. During the period of COVID19 other protocols will be required in order to visit a school campus. Please check with your principal for details.